# Tara Rush

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## Education

**California State University, Fullerton,**
BA in Communications, emphasis in Advertising, degree anticipated May 2020

**Citrus College, Glendora, CA. June 2018.**
AA in Communication Studies and AA in Behavioral and Social Sciences, degrees earned June 2018
- High Honors

## Experience

**Taps Fish House and Brewery** — Brea, CA
Server — September 2018- Present
- Maintain memorable service parallel with company standards
- Persuasive selling of food, drink, merchandise, and future events
- Attention to detail and analytical thinking
- Communicate brand identity through service techniques

**Clubhouse 66** — Glendora, CA
Server — December 2017- October 2018
Social Media Manager — October 2017- October 2018
Food Runner/Expo — May 2016- December 2017
- Created and managed social media content for Facebook and Instagram, ran Facebook ads
- Assisted with local and special events, managing private dining parties
- Received Employee of the Year 2017 for outstanding customer service skills and passionate work ethic
- Trained new employees in hosting, food running/expo, and serving

**Coldwell Banker Millennium** — Glendora, CA
Receptionist and Social Media Consultant — March 2017- July 2018
- Started and maintained social media platforms including Facebook, Instagram, and Pinterest
- Developed graphics and print materials, including flyers, banners, and posters, for office and agents
- Greeted and directed clients, guests, and service workers according to need or appointment

## Affiliations

CSUF AdClub
Member — August 2019 – Present
Attending bi-monthly meetings with industry professionals, touring agencies in the Los Angeles and Orange County areas.

## Skills

Proficient in Photoshop, Illustrator, InDesign, Animate, Premiere, and Lightroom.